

PUBLIC PARTICIPATION AT BOARD MEETINGS

REQUEST TO ADDRESS BOARD

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. **Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing and submitting this form.** Your request must be confirmed before your name will be placed on the list of possible speakers.

The Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to a time limit of **four (4) minutes** maximum per speaker. In order to ensure that each individual has an opportunity to address the Board, the President may also set a time limit of less than **four (4) minutes** for individual speakers based upon the length of the comment period and number of requests received.

Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. No action or discussion shall transpire among Board members regarding such questions or comments. Questions requiring investigation shall be referred to the Superintendent in writing. Questions or comments on matters that are currently under legal review will not receive a response.

Personal attacks or personnel issues against or upon Board members, staff, or other persons in attendance (or absent) by individuals who address the Board are prohibited. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals.

I request permission to address the Board on the following topic:

(Date)

(Name) _____
(Telephone Number)

(Street Address)

(City) _____
(State) _____
(Zip)

(E-mail Address)

(Representing)

FOR OFFICE USE ONLY
Date Received: _____
Reviewed By: _____
Reviewed Date: _____
Confirmed Date: _____
Method of Contact: _____