

**Indian Education Committee
Johnson O'Malley
Regular Meeting Minutes**

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**Federal Programs Office
Monday, January 14, 2019; 4:30 p.m.**

I. Call to Order

A quorum was established and Marylee Toledo, IEC President, called the meeting to order at 4:32 p.m.

II. Approval of Agenda

Motion was made by Loretta Toledo and seconded by Verlynn Platero to approve the agenda as recommended. Motion passed 4-0-1.

III. Approval of Minutes

A. Approval of December 10, 2018 minutes

Motion was made by Cheryl Frank and seconded by Loretta Toledo to approve the December 10, 2018 meeting minutes as recommended. Motion passed 4-0-1.

IV. Reports

A. Budget

1. Budget Report: Beverly Tsosie

Ms. Beverly Tsosie reviewed the 1st page, the December 2018 JOM Budget Summary/Reimbursement Form. Total Budget for is \$64,221.82-Budget Column 1. There is nothing entered in Column 2-Modification. The totals in Column, 3-Amended Budget equals Column 1. Total Invoice reimbursement for month of December 2018 is signed by Ms. Patricia Marquez in the amount of \$4,774.10 for Salaries \$2,147.92, Fringe Benefits \$930.44, Administrative Travel \$52.95, IEC mileage/stipend \$250.00, Student Activities \$346.57, Parental Shares \$62.50, In-service IEC \$407.33 and Indirect costs \$564.22. The expenditures in Column 4 are reflected in Column 5-Year-To-Date therefore the balances is \$21,659.84. There is 1 negative balance in Column 6, amount of (\$48.07)-Budget Balance of \$42,561.98. The 2nd page, The Personnel Listing page are expenditures for Director and Secretary Salaries and Fringe Benefits in amount of \$3,078.36 with YTD expenditures is \$15,108.39 and a balance of \$13,790.81. The 3rd page, Disbursements for the month ending November 2018 is in the amount of \$4,774.10. Expenditures for Payroll/Fringe Benefits \$3,078.36, IEC members stipend \$250.00. Bloomfield Schools Student Fall Government meeting field trip \$170.03, Transportation Expense for Bus Driver \$176.54, Hobby Lobby \$12.17, Indirect Cost \$564.22, BHS Parental Shares \$62.50 Administrative travel-Patricia Marquez \$52.95, IEC travel expenses \$407.33. The Budget transfer that was IEC approved on November 14, 2018 will not be necessary since there is an increase in JOM award amount. The additional \$14,019.35 and Beverly has made adjustments with a budget modification that will be submitted January 25, 2019.

2. Parental Shares Update/Requests

Parental Cost Shares request forms were received Naaba Ani Elementary School librarian Meredith Bowers (\$1,715.95) and a second request from Central Elementary School (3 NEW \$30.00 for 2- 1st grade and 1- 3rd grade students). There were students that received Parental Shares from the last time for book fair from Central Elementary School and total was \$410.00. New students that have not received Parental Shares for book fair requests were approved by IEC as long as there is a CIB and 506 form on file. There is a limit on 1 book fair per school year that's paid for students as discussed by IEC members.

Motion was made by Cheryl Frank approve parental shares for Naaba Ani and Central Elementary School students and seconded by Loretta Toledo. Motion passed 4-0-1.

3. Update: Navajo Nation School Clothing

IN ATTENDANCE	
Indian Education Committee	
Cheryl Frank	
Marylee Toledo	
Kimberly Becenti	
Verlynn Platero	
Loretta J Toledo	
Bloomfield Schools Staff	
Patricia Marquez (Fed Prog. Director)	
Beverly Tsosie (Fed. Prog. Offc. Mgr.)	
Jacqueline Harris – Central Elem School	
Guests	
Tyana Sam	

1 IEC received a spreadsheet table prepared by Beverly Tsosie indicating number of orders per school for boys and girls.
 2 Verification was completed and 199 (98 Girls and 101 Boys) students will be receiving clothing per order form. Once
 3 the warehouse receives the orders, they'll call and let Federal Programs know when to pick up the clothing orders.
 4 There will be a PO in place for transportation to cover costs of picking up the orders, not sure when they will call. The
 5 clothing orders may be possibly completed in February or March by the Navajo Nation Warehouse. IEC members that
 6 will assist in clothing orders when they're picked up are normally after school in the evening: Cheryl Frank, Verlynn
 7 Platero and student Representative Tyana Sam. Clothing orders are pre-bagged with the order slips and IEC members
 8 will be sorted by School, Grade and names.
 9

10 **B. Reports: Patricia Marquez**

11 **1. Monitoring Visit**

12 Ms. Elrita Harvey completed the financial monitoring on December 20, 2018 at Federal Programs office. Also, Mr.
 13 Jonas Yazzie completed monitoring visit on January 10, 2019. He met with Ms. Marquez and Ms. Tsosie and
 14 reviewed the monitoring questions, after that Ms. Marquez took him on site to the schools. He met with teachers:
 15 Outcome was very positive and successful. There were no findings but there were recommendations made and
 16 Ms. Marquez read the monitoring questions with answers provided to Mr. Jonas Yazzie. Recommendations made
 17 by Mr. Jonas Yazzie is for IEC to conduct and complete classroom monitoring and provide reports with Chapters to
 18 support students being served under the JOM program. He indicated that he is available for technical assistance
 19 in completing the education plan for next application and he's available to provide training to IEC possibly in a
 20 retreat.
 21

22 **2. Title VI overview of application**

23 Ms. Patricia Marquez went over the application and the components. The application is due and will require IEC
 24 approval of the Indian Policies and Procedures that will be submitted with the application. IEC will have special
 25 meeting on January 23, 2019 at 5-6:30pm to verify the application.
 26

27 **3. Online Registration 506 forms and Home Language Survey**

28 The forms are now available online when a parent enrolls their student in the school district. Once the enrollment is
 29 completed the options available in Powerschool make it easier for Federal Programs to view and print the online
 30 forms that will be put in our files for students. The information was provided to all site secretaries at the Online
 31 Registration training on December 14, 2018.
 32

33 **4. JOM Conference update Las Vegas: Transportation ?**

34 March 3-7, 2019-Ms. Patricia Marquez will be traveling with Dr. Mizell and each IEC member will have their own
 35 room. Hotel rooms have been made and IEC members will provide final transportation arrangements with Beverly
 36 by the next meeting. If necessary, a PO will be completed for use of district vehicle and Beverly will drive to
 37 conference and back.

38 **V. Old Business**

39 **A. 2018-19 Survey Forms-February Parent Teacher Conference**

40 This will be completed online using survey monkey with Cathy and will be utilized as a needs assessment tool in
 41 completing the JOM application. Feb 8 is next Parent Teacher Conference. Goal is to turn in JOM application early by
 42 March 11, 2019. JOM application is due March 30, 2019.
 43

44 **B. Impact Aid Application signature January 21, 2019**

45
 46 **VI. New Business**

47 **A. 2019-20 Johnson O'Malley Application-Director**

48 **1. Forms and Components**

49 **2. Set Date to Do Application**

50 There will be a special meeting on February 25, 2019 at 5:00pm.
 51

52 **3. No Staffing Changes for 2019-20 Advisor**

- 0.55 FTE BHS Native Youth Advisor
- 0.10 FTE Federal Programs Office Manager
- 0.05 FTE Federal Programs Director
- 0.05 FTE Federal Programs Bookkeeper

VII. Other

VIII. Announcements

A. Next JOM Meeting-Monday, February 11, 2019 @ 4:30pm

B. Next School Board Meeting-Tuesday, February 12, 2019 @ 6:00 pm

Motion was made by Cheryl Frank and seconded by Kimberly Becenti to adjourn the meeting. Motion passed 4-0-1.

Meeting was adjourned at 5:40 p.m.

Minutes approved: February 11, 2019